Cancellation template for Office 365	Sender:
Microsoft Corporation	
One Microsoft Way	E-mail address
WA 98052-6399 Redmond	
Cancellation	
Dear sir or madam,	
I hereby wish to cancel my subscription with immediate effec	t or at the earliest possible date.
Please send me a written confirmation of cancellation stating should be grateful if you would refrain from contacting me fo	
Kind regards,	
Signature	Place and date